

## VISITING ATTIRE

### Visitor Attire

Pursuant to Department Operations Manual (DOM), Section 54020.20, the California Code of Regulations (CCR), Title 15, Division 3, Section 3174, and the Richard J. Donovan Correctional Facility (RJDCF) DOM Supplement, the following applies to approved attire.

It is recommended that visitors dress conservatively and with the following guidelines in mind, to enhance a family atmosphere. Appropriate attire includes undergarments; a dress or blouse/shirt with skirt/pants or shorts; and shoes or sandals. Inappropriate attire will be reason to deny a visit. Any alteration to clothing once a visitor is inside the visiting area will be grounds for terminating the visit. Visitors shall remain fully clothed at all times in the visiting room. Buttons, snaps, and zippers shall remain fastened. Undergarments shall be worn beneath translucent clothing, under all circumstances.

At the RJDCF, presentable "running suit-type" attire meeting criteria listed in the CCR, Title 15 and DOM is approved. Additionally, religious veils and hair pieces that are not readily removable are approved; however, shall be subject to search prior to visiting. Furthermore, clothing with attached head coverings is permitted (i.e., hoodies).

### Prohibited Attire:

Pursuant to DOM, Section 54020.20 and CCR, Title 15, Division 3, Section 3174, the following attire is prohibited for visitors over 36" tall:

- Clothing which, in any combination of shades or types of material/fabric, resembles California State-issued inmate clothing (e.g., blue denim or chambray shirts and blue denim pants).
- Law enforcement, military-type, or camouflage-patterned articles of clothing, including rain gear, when not legitimately worn by an individual on active duty or in an official capacity. (Military/Law Enforcement personnel must present valid ID with photo.)
- Head coverings, readily removable hair pieces, or gloves, with the exception of clear see-through rain gear for inclement weather.
- Clothing that exposes the breast/chest area, genital area, or buttocks. (i.e., Clothing that is low-cut, Strapless or 'spaghetti' strap tops, revealing, etc.)
- Dresses, skirts, pants and shorts exposing more than two inches above the knee, including slits in the garment when standing.
- Clothing that is sheer, transparent or excessively tight. (i.e., Tank tops; shell tops; sling-shot shirts; halter tops; Lycra [spandex], including exercise and cycling shorts; sensual; body contouring or provocative).
- Clothing by design, manner worn, or due to the absence of, allows the anatomical detail of body parts or midriff to be clearly viewed.
- Attire or accessories displaying obscene/offensive language, drawings, or objects. (i.e., Clothing displaying gang-affiliated language or symbols, etc.)
- Brassieres with metal underwires or any other detectable metal are not permitted. (**To expedite processing times, sports bras are the preferred article of clothing.**)
- Shower shoes and bedroom slippers.
- Any other clothing, garment, or accessory that when compared to the expressly specified standards would warrant disapproval.

Pursuant to the RJDCF DOM Supplement, the following attire specific to the RJDCF is prohibited:

- No hospital scrubs.
- No sweatpants or sweatshirts of any color.
- Plain white T-Shirts with no logos.
- Any foam-type sandals, shoes or thongs.
- Any article of clothing depicting or associated with any prison gang or disruptive group.
- Garments designed as a jacket or coat must be accompanied by an approved shirt and/or blouse.
- Due to the escape potential that it creates, the excessive layering of clothing is not allowed.

## ALLOWABLE/PROHIBITED VISITING ITEMS

### Allowable items:

Pursuant to DOM, Section 54020.15 and the RJDCF DOM Supplement, Visitors are allowed to take the following items into the visiting area:

- One (1) valid identification card.
- Indian Medicine Bag (*Upon inspection and approval*).
- \$50.00 per adult and \$20.00 per minor visitor, in coin or \$1.00 bills only. (**No pennies.**)
- One (1) pair of eyeglasses or sunglasses (*Detachable sunglasses are not permitted*).
- One (1) handkerchief or a small package of tissue (*unopened*), no bandannas.
- One (1) transparent coin purse, maximum two compartments, maximum size of 6" x 8".
- One (1) comb or hairbrush, non-metallic, no pointed ends or detachable parts.
- Two (2) keys on a ring with no other attachments. (*Alarm/key combinations, key fobs, car alarm pads, and rental car keys that are not readily removable are permitted.*)
- Two (2) small (*less than 12 inches in length*) solid toys.
- A total of ten (10) combined photographs and/or documents. (*Photographs-maximum size 8" x 10", no false backs or instant photographs*), (*Documents [i.e., papers, tax returns, real estate documents, school work, etc.]*)
- One (1) umbrella, during inclement weather only, compact type, no golf or beach type. Pointed ends are not allowed. (*All umbrellas must be secured in the appropriate Visiting Rooms Control Booth, prior to visiting.*)

### Baby Items

The following baby care items are permitted for each baby:

- Factory-sealed baby wipes.
- One (1) transparent diaper bag.
- One (1) change of baby clothes.
- One (1) single-layer baby blanket.
- One (1) transparent pacifier.
- One (1) baby feeding spoon (**plastic**).
- One (1) single-layer burp cloth.
- One (1) infant carrier.
- Six (6) disposable diapers.
- Three (3) factory-sealed (**plastic**) jars of baby food.
- Any combination of the following: Two (2) factory-sealed, single serving size, ready to feed bottles of baby formula or two (2) transparent plastic baby bottles, either empty or containing premixed formula/milk/juice/water.
- Two (2) factory-sealed, single serving size packets of powdered baby formula.
- One (1) empty, transparent, child's "Sippy" cup.

### Prohibited Items:

- All tobacco and tobacco products.
- Food (*All refreshments are to be purchased from the vending machines located in the visiting rooms or from the cafeteria services, which are available inside the visiting rooms.*)
- Chewing gum.
- Purses.
- Cameras.
- Pagers.
- Cell phones.

## MINORS

Pursuant to CCR, Title 15, Section 3173:

- For each minor, a certified record of birth (*official birth certificate, or county embossed abstract of birth*) shall be presented during each visit. (**No other forms of identification will be allowed.**)
- Minors may be allowed to visit an inmate subject to the restrictions of Section 3173.1. If the accompanying adult is not the parent or legal guardian of the minor, a notarized written consent shall be required from a person with legal custody of the minor, authorizing the minor to visit while accompanied by a designated adult.

## VISITING HOURS

### General Contact Visiting:

Days	Hours
Saturday	8:00 a.m. – 2:30 p.m.
Sunday	8:00 a.m. – 2:30 p.m.

### Non-contact Visiting for Administrative Segregation Unit (ASU) inmates:

Days	Hours
Saturday	8:30 a.m. – 1:30 p.m.
Sunday	8:30 a.m. – 1:30 p.m.

**\*\*NOTE: Visitor Processing ceases at 1:30 p.m. on Saturdays, Sundays and approved Holidays. Visitors will not be processed after these times.**

## HOLIDAY VISITING HOURS

Pursuant to CCR, Title 15, Division 3, Section 3172.2(b)(2), *Visiting Days and Hours*, the following are approved Holiday Visiting Days and hours:

- New Year's Day
- Independence Day
- Thanksgiving Day
- Christmas Day.

On approved Holiday Visiting Days, the abovementioned Visiting Hours schedule will remain in effect.

## CONTACT INFORMATION

To contact the Visiting Department at the RJDCF by mail, write to:

Visiting Department  
480 Alta Road  
San Diego, CA 92179

To contact the Visiting Department at the RJDCF by phone or schedule an appointment, call:

(619) 661-6500, Extension 7900

For up-to-date and/or general visiting information regarding the RJDCF, call:

1-888-214-7744

To locate an inmate, call or visit the following web-site:

(916) 445-6713

<http://inmatelocator.cdcr.ca.gov/>

UPDATED: 01/2016

## ADDITIONAL INFORMATION

Complete copies of the regulations may be viewed at the following links:

### Inmate Visiting Guidelines:

<http://www.cdcr.ca.gov/Visitors/docs/InmateVisitingGuidelines.pdf>

### California Code of Regulations (CCR), Title 15, Article 7, Visiting

[http://www.cdcr.ca.gov/Regulations/Adult\\_Operations/docs/Title%2015%202009.pdf](http://www.cdcr.ca.gov/Regulations/Adult_Operations/docs/Title%2015%202009.pdf)

### Department Operations Manual, Chapter 5, Article 42, Visiting

[http://www.cdcr.ca.gov/Regulations/Adult\\_Operations/DOM\\_TOC.html](http://www.cdcr.ca.gov/Regulations/Adult_Operations/DOM_TOC.html)

Attachment 2

WRITTEN CONSENT FOR MINOR VISITATION

I, \_\_\_\_\_ give permission for:  
(Parent/Legal Guardian)

NAME: \_\_\_\_\_ AGE: \_\_\_\_\_ DOB: \_\_\_\_\_

To visit \_\_\_\_\_ at a California State Prison or Institution  
(Inmate Name and CDCR Number)

With \_\_\_\_\_ for one year. I understand this Authorization is to be updated  
(Name of Accompanying Adult)

annually and that the minor Birth Certificate, or a Certified copy of the Birth Certificate, from the County Recorders Office is required. Satisfactory Evidence of Proof of legal guardianship to said minor(s) is required as an attachment to this authorization form.

I understand that this authorization can only be revoked IN WRITING, and will remain in effect for one (1) year, or until written notice of revocations is issued by the California Department of Corrections and Rehabilitation.

\_\_\_\_\_  
(Signature of Parent/Legal Guardian)

\_\_\_\_\_  
(Date)

**A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.**

CERTIFICATE OF ACKNOWLEDGEMENT

State of California  
County of \_\_\_\_\_  
On \_\_\_\_\_ before me, \_\_\_\_\_ personally appeared  
(DATE) (Name Parent/Legal Guardian)  
\_\_\_\_\_ who proved to me on the basis of satisfactory evidence to  
(Name and Title of the Officer)  
be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.  
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.  
WITNESS my hand and official seal.  
Signature \_\_\_\_\_ (SEAL)